



# APPLICATION FOR EMPLOYMENT

8328 MacArthur Drive  
 North Little Rock, AR 72118  
 Phone: (501) 771-4477 / Fax: (501) 823-0640

We are an Equal Opportunity Employer. We are dedicated to a policy of non-discrimination in employment and consider all applicants for positions without regard to race, sex, color, age, religion, national origin, physical/mental disabilities, veteran status or any other similarly protected class. **We are also a drug and alcohol free, as well as smoke-free, work environment!** This application is active for a period of 30 Days. **APPLICATION MUST BE COMPLETED IN FULL TO BE CONSIDERED.** Any applicant who provides unrequested information will be automatically rejected. Disabled applicants may request any accommodation needed for enablement to complete this application by informing the Receptionist of this need.

**PERSONAL INFORMATION:** Social Security Number: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Home Phone: (\_\_\_\_) \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_ Alternate Phone: (\_\_\_\_) \_\_\_\_\_  
No. & Street City State Zip

Permanent Address: \_\_\_\_\_ Email Address: \_\_\_\_\_  
No. & Street City State Zip

State name of any relative(s) already employed by Jason International: \_\_\_\_\_

How were you referred to Jason? Newspaper Ad Direct Contact Employment Security Division  
Employment Agency (Name): \_\_\_\_\_ School (Name): \_\_\_\_\_  
Jason Employee (Name): \_\_\_\_\_ Internet (Site Name): \_\_\_\_\_  
Other: \_\_\_\_\_

**EMPLOYMENT DESIRED:** Position: \_\_\_\_\_ Desired Salary: \_\_\_\_\_

Date you can start: \_\_\_\_\_ Are you employed now? No Yes If yes, may we inquire of your present employer? No Yes

Ever worked for Jason International before? Yes If yes, Dept.: \_\_\_\_\_ Dates: \_\_\_\_\_

Have you ever been convicted of a felony? Yes If yes, explain: \_\_\_\_\_

NOTE: A felony conviction will not necessarily disqualify you from employment.

Are you legally eligible for employment in the U.S.? No Yes Documentation is required upon employment.

Can you perform the essential functions of this job, either with or without reasonable accommodation? No Yes

Have you served in the U.S. Armed Forces? No Yes If Yes, Branch of Service: \_\_\_\_\_

Date of Discharge: \_\_\_\_\_ Rank at Discharge: \_\_\_\_\_

EDUCATION	Name and Location of School	Indicate Last Year Completed	Did you Graduate?	Subjects Studied and Degree(s) Received
High School	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
	_____	_____		
College	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
	_____	_____		
Trade, Business or Correspondence School	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
	_____	_____		

Subjects of special study or research work: \_\_\_\_\_

Which foreign languages do you speak fluently? \_\_\_\_\_

Read? \_\_\_\_\_ Write? \_\_\_\_\_

**FOR OFFICE APPLICANTS ONLY:** Typing Speed: \_\_\_\_\_ WPM Shorthand Speed: \_\_\_\_\_ WPM

Please list office machines that you operate and other office skills and computer software skills you have: \_\_\_\_\_

**WORK HISTORY**

Account for at least the last ten years and last four employers if appropriate, including service in the U.S. Armed Forces. List the most recent employer first. Explain all breaks in employment. Attach additional sheets if necessary.

Date Mo./Yr.	Name, Address and Telephone Number of Employer	1. Job Title 2. Department 3. Name of Supervisor	Describe Major Duties	Wages (Starting & Ending)	Reason for Leaving
From		1. _____		\$	
To		2. _____		Per	
		3. _____		\$	
				Per	
From		1. _____		\$	
To		2. _____		Per	
		3. _____		\$	
				Per	
From		1. _____		\$	
To		2. _____		Per	
		3. _____		\$	
				Per	
From		1. _____		\$	
To		2. _____		Per	
		3. _____		\$	
				Per	

Activities other than religious (Civic, Athletic, etc.) that you consider relevant to your ability to perform job: \_\_\_\_\_  
**Exclude organizations, the name, or character of which indicates the race, sex, color, age, religion or national origin of its members.**

**REFERENCES:** Give below the names of three (3) persons not related to you, whom you have known at least one year.

Name	Address and Telephone	Occupation	Relationship	Years Known
1.				
2.				
3.				

Please list any other information such as special schools, training, skills, etc. that would help us evaluate you for possible employment with **JASON INTERNATIONAL, INC.:** \_\_\_\_\_

**NOTICE: DO NOT SIGN THIS APPLICATION UNTIL YOU HAVE READ ALL OF THE STATEMENTS BELOW:**

- I declare my answers to the questions on this application are true to the best of my knowledge and belief and I authorize investigation of all statements contained in this application. I understand that any false statements or omissions on this application could result in a refusal to hire, or will be sufficient reason for dismissal if they are discovered after hiring.
- I voluntarily consent to allow JASON INTERNATIONAL, INC. or any of its officers, employees or agents to check my references by contacting any person whom they deem to be an appropriate reference. I understand that these questions may be about my personal or educational background, work experience, character and personality.**
- In the event that I am employed by **JASON INTERNATIONAL, INC.** and receive badges, personal protective equipment, tools or other property, upon failure to return the same, I hereby authorize my employer to deduct reasonable values of such lost or damaged property from my wages in payment thereof. If I return said lost property, **JASON INTERNATIONAL, INC.** agrees to refund the deducted amount.
- I understand that I will serve a ninety (90) calendar day probationary period as a condition of employment.
- I understand and agree that if employed, the employment will be "at will". That is, either the Company or I may end the employment relationship at any time for any reason or for no reason. I further understand that no representative of the Company may enter into any agreement with me contrary to the foregoing. I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between the Company and me for either employment or for the providing of any benefit. Finally, I understand that none of the benefits or policies in any handbook issued to me by the Company are intended by reason of their publication to confer any rights or privileges upon me, or to entitle me to be or remain employed by the Company.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_